

Clinton-Macomb Public Library

Board of Trustees Meeting Minutes

February 18, 2009

- I. The regular monthly meeting of the Board of Trustees of the Clinton-Macomb Public Library was called to order at 6:12 p.m., February 18, 2009 in the Board Room at 40900 Romeo Plank Road, Clinton Township, Michigan. The presiding officer was Peter Ruggirello.

A quorum was present, including the following: Robert Anderson; Fred Gibson, Jr.; Michael Lotito; Elizabeth Pugh; Peter Ruggirello; Camille Silda; Sharon Zielinski and ex-officio member Larry Neal.

Trustee Barbara Brown was excused.

There were no guests in attendance.
- II. **Approval of Minutes** – On a motion from Mrs. Silda and seconded by Mr. Lotito the minutes of the January 21, 2009 meeting were approved.

On a motion from Mr. Anderson and seconded by Ms Pugh the closed session minutes of the January 21, 2009 meeting were approved.

On a motion from Mrs. Silda and seconded by Mr. Anderson the minutes of the February 2, 2009 special meeting were approved.

On a motion from Mr. Anderson and seconded by Mr. Lotito the special closed session I minutes of the February 2, 2009 meeting were approved.

On a motion from Mrs. Silda and seconded by Ms Pugh the special closed session II minutes of the February 2, 2009 meeting were approved.
- III. **Treasurer's Report** – Mr. Lotito reviewed a copy of the report with the Board. The report was received and filed.
- IV. **Approval of Monthly Bills** – On a motion from Mr. Anderson and seconded by Mr. Gibson the January 2009 expenditures totaling \$229,366.82 in checks and \$236,285.41 in electronic payments were approved.
- V. **Public Comment** – There were no members of the public present.
- VI. **Communications** – The communications report was received, reviewed and filed.
- VII. **Director's Report** – Mr. Neal reported that the library has received a \$1,500 grant from Nordstrom for computer training. The director's report was received, reviewed and filed.
- VIII. **Committee Reports** –
 - A. *Finance and Audit Committee* – On a motion by Mr. Lotito and seconded by Ms Pugh the changes to MGT-4 *Investment* policy were approved as presented. On a motion by Mr. Lotito and seconded by

Ms Pugh the changes to MGT-4 *Investment* guidelines were approved as presented.

IX. Other Business

- A. *Committee assignments* – The Board committee assignments presented by Mr. Ruggirello were received, reviewed and filed.
- B. *Trustee appointments* – Mr. Neal will send a letter to Macomb Township requesting the reappointments of Mrs. Silda and Mrs. Zielinski to the Library Board.
- C. *Discussion of the purchase or lease of real estate* – On a motion by Mrs. Silda and seconded by Mr. Lotito the Board entered into closed session at 7:13 p.m. on a unanimous roll call vote.

On a motion by Mrs. Silda and seconded by Mr. Lotito the Board returned to open session at 7:38 p.m.

- X. **Adjournment** – On a motion by Mr. Gibson and seconded by Mrs. Silda the meeting was adjourned at 7:39 p.m.