

Clinton-Macomb Public Library

Board of Trustees Meeting Minutes

March 18, 2009

- I. The regular monthly meeting of the Board of Trustees of the Clinton-Macomb Public Library was called to order at 6:08 p.m., March 18, 2009 in the Board Room at 40900 Romeo Plank Road, Clinton Township, Michigan. The presiding officer was Peter Ruggirello.  
  
A quorum was present, including the following: Robert Anderson; Barbara Brown; Fred Gibson, Jr.; Michael Lotito; Elizabeth Pugh; Peter Ruggirello; Camille Silda; Sharon Zielinski and ex-officio member Larry Neal.  
  
Guest Greg Soule from Andrews Hooper & Pavlik PLC was in attendance.
- II. Mr. Soule presented the audited financial statements for the year ended November 30, 2008. On a motion by Ms Pugh and seconded by Mrs. Zielinski the audit was accepted and filed.  
  
Mr. Soule left the meeting at 6:21 p.m.  
  
Mrs. Brown joined the meeting at 6:22 p.m.
- III. **Approval of Minutes** – On a motion from Mrs. Silda and seconded by Mr. Gibson the minutes of the February 18, 2009 meeting were approved.  
  
On a motion from Mr. Anderson and seconded by Mrs. Zielinski the closed session minutes of the February 18, 2009 meeting were approved.
- IV. **Treasurer’s Report** – Mrs. Brown reviewed a copy of the report with the Board. The report was received and filed.
- V. **Approval of Monthly Bills** – On a motion from Mrs. Brown on behalf of the Finance and Audit Committee the February 2009 expenditures totaling \$219,258.05 in checks and \$217,000.36 in electronic payments were approved.
- VI. **Public Comment** – There were no members of the public present.
- VII. **Communications** – The communications report was received, reviewed and filed.
- VIII. **Director’s Report** – On a motion by Mr. Anderson and seconded by Mr. Lotito in recognition of “Sunshine Week” and in keeping with the library’s stated value of operational transparency the library will post the annual budget summaries and audited financial statements on its website. Mr. Neal will contact Donald Green about organizing a “president’s reception” at the Michigan Library Association Conference in November. The director’s report was received, reviewed and filed.

**IX. Committee Reports –**

- A. *Finance and Audit Committee* – The library has started using the CDARS program. The date of the August Finance and Audit Committee meeting has been changed to August 18.

**X. Other Business**

- A. *Short-term disability request* – On a motion by Mrs. Brown and seconded by Ms Pugh the request by Bethany Brockman was approved.
- B. *Meeting date changes* – On a motion by Mrs. Silda and seconded by Mrs. Zielinski the date of the April Finance and Audit Committee meeting shall be April 20, 2009, and the date of the April regular Board meeting shall be April 22, 2009.

- XI. Adjournment** – On a motion by Mr. Lotito and seconded by Mrs. Brown the meeting was adjourned at 8:07 p.m.

Elizabeth Pugh, Secretary