

Clinton-Macomb Public Library

Board of Trustees Meeting Minutes

November 18, 2009

- I. The regular monthly meeting of the Board of Trustees of the Clinton-Macomb Public Library was called to order at 5:37 p.m., November 18, 2009 in the Board Room at 40900 Romeo Plank Road, Clinton Township, Michigan. The presiding officer was Peter Ruggirello.

A quorum was present, including the following: Robert Anderson; Barbara Brown; Michael Lotito; Elizabeth Pugh; Peter Ruggirello; Camille Silda; Sharon Zielinski (via telephone); and ex-officio member Larry Neal.

Trustee Fred Gibson, Jr. was excused.

There were no guests in attendance.

- II. **Approval of Minutes** – On a motion from Mrs. Silda and seconded by Mrs. Brown the minutes of the October 21, 2009 regular meeting were approved.

On a motion from Mr. Anderson and seconded by Mrs. Brown the minutes from the October 21, 2009 closed session meeting were approved.

- III. **Treasurer's Report** – Mrs. Brown reviewed a copy of the report with the Board. The report was received and filed.

- IV. **Approval of Monthly Bills** – On a motion from Mrs. Brown on behalf of the Finance and Audit Committee the October 2009 expenditures totaling \$188,077.82 in checks and \$216,201.04 in electronic payments were approved.

- V. **Public Comment** – There were no members of the public present.

- VI. **Communications** – The communications report was received, reviewed and filed.

- VII. **Director's Report** – The director's report was received, reviewed and filed.

- VIII. **Committee Reports** –

A. *Finance and Audit Committee* – On a motion from Mrs. Brown on behalf of the Finance and Audit Committee the 2008-09 audit engagement proposal from Andrews Hooper & Pavlik PLC was approved for acceptance by Mr. Neal.

On a motion by Mr. Anderson and seconded by Ms Pugh the 2008-09 budget was amended as presented in version B.

**IX. Other Business**

- A. *Annual attorney appointments* – Mr. Neal will send letters to Michael Nickerson and Peter Peacock notifying them of the library's intent to retain their services for the upcoming year.
- B. *Proposed change to CIRC-2 Loan and Renewal policy* – On a motion from Mrs. Silda and seconded by Ms Pugh the change to the policy was approved as presented.
- C. *South Branch purchase* – On a motion from Mr. Lotito and seconded by Mr. Anderson the Board entered into closed session at 6:35 p.m. on a unanimous roll call vote for the purpose of discussing a potential purchase of real estate.

On a motion from Mrs. Brown and seconded by Mrs. Silda the Board returned to open session at 6:49 p.m.

- X. **Adjournment** – On a motion from Mr. Lotito and seconded by Ms Pugh the meeting was adjourned at 6:50 p.m.

Approved: December 16, 2009  
Elizabeth Pugh, Secretary