

Clinton-Macomb Public Library

Board of Trustees Meeting Minutes

January 20, 2010

- I. The regular monthly meeting of the Board of Trustees of the Clinton-Macomb Public Library was called to order at 6:17 p.m., January 20, 2010 in the Board Room at 40900 Romeo Plank Road, Clinton Township, Michigan. The presiding officer was Michael Lotito.

A quorum was present, including the following: Robert Anderson; Barbara Brown; Fred Gibson, Jr.; Michael Lotito; Elizabeth Pugh; Peter Ruggirello; Camille Silda; Sharon Zielinski; and ex-officio member Larry Neal.

There were no guests in attendance.
- II. **Approval of Minutes** – On a motion from Mrs. Silda and seconded by Mrs. Zielinski the minutes of the December 16, 2009 regular meeting were approved.

On a motion from Mrs. Zielinski and seconded by Mrs. Brown the minutes from the December 16, 2009 closed session meeting were approved.
- III. **Treasurer’s Report** – Mrs. Brown reviewed a copy of the report with the Board. The report was received and filed.
- IV. **Approval of Monthly Bills** – On a motion from Mrs. Brown on behalf of the Finance and Audit Committee the December 2009 expenditures totaling \$352,483.06 in checks and \$281,201.61 in electronic payments were approved.
- V. **Public Comment** – There were no members of the public present.
- VI. **Communications** – The communications report was received, reviewed and filed.
- VII. **Director’s Report** – The director’s report was received, reviewed and filed.
- VIII. **Committee Reports** –
 - A. *Finance and Audit Committee* – The Committee will meet with AXA Advisors and make a recommendation to the full Board regarding the change in agents and providers for the money purchase and deferred compensation plans.
- IX. **Other Business**
 - A. *Budget forecast and service review process* – The Board discussed the planning process and provided general guidance for dealing with the projected significant declines in operating revenue over the next three years.

B. *Request for waiver of MGT-10 Meeting Room policy* – On a motion from Mr. Gibson and seconded by Ms Pugh the request was approved as presented.

C. *South Branch purchase* – On a motion from Mrs. Brown and seconded by Mr. Anderson the Board entered into closed session at 8:28 p.m. on a unanimous roll call vote for the purpose of discussing a potential purchase of real estate.

On a motion from Mrs. Brown and seconded by Mrs. Zielinski the Board returned to open session at 8:49 p.m.

X. **Adjournment** – On a motion from Ms Pugh and seconded by Mrs. Zielinski the meeting was adjourned at 8:50 p.m.

Approved: February 18, 2010
Elizabeth Pugh, Secretary