

Clinton-Macomb Public Library

Board of Trustees Meeting Minutes

July 21, 2010

- I. The regular monthly meeting of the Board of Trustees of the Clinton-Macomb Public Library was called to order at 6:04 p.m., July 21, 2010 in the Board Room at 40900 Romeo Plank Road, Clinton Township, Michigan. The presiding officer was Michael Lotito.

A quorum was present, including the following: Robert Anderson; Barbara Brown; Fred Gibson, Jr.; Michael Lotito; Elizabeth Pugh; Peter Ruggirello; Camille Silda; Sharon Zielinski; and ex-officio member Larry Neal.

There were no guests in attendance.
- II. **Approval of Minutes** – On a motion from Mrs. Brown and seconded by Mrs. Zielinski the minutes of the June 16, 2010 regular meeting were approved.
- III. **Treasurer’s Report** – Mrs. Brown reviewed a copy of the report with the Board. The report was received and filed.
- IV. **Approval of Monthly Bills** – On a motion from Mrs. Brown on behalf of the Finance and Audit Committee the June 2010 expenditures totaling \$207,834.73 in checks and \$193,161.53 in electronic payments were approved.
- V. **Public Comment** – There were no members of the public present.
- VI. **Communications** – The communications report was received, reviewed and filed.
- VII. **Director’s Report** – The director’s report was received, reviewed and filed.
- VIII. **Committee Reports** –
 - A. *Finance and Audit Committee* – To save staff time the South Branch rent payments will be sent via paper check rather than wire transfer starting in September.

A preliminary copy of the proposed 2010-11 budget was reviewed.
 - B. *Policy Review Committee* – On a motion from Mrs. Silda on behalf of the Policy Review Committee the changes to GOV-4, CUS-2, CIRC-1, CIRC-2, CIRC-3, CIRC-4, INF-1, INF-4, INF-6, GSV-3, MGT-11 policies and CIRC-4 guidelines were approved as amended.
 - C. *Director’s Evaluation Committee* – Evaluations are due to Mrs. Zielinski by August 18.

IX. **Other Business**

A. None.

X. **Adjournment** – On a motion from Mr. Gibson and seconded by Mrs. Silda the meeting was adjourned at 8:35 p.m.

Approved: August 18, 2010
Elizabeth Pugh, Secretary